

~~SECRET~~

24 April 1959
D-R-A-F-T
~~CONFIDENTIAL~~ jmc

25X1A9a

25X1A9a
[REDACTED]

Career Service Comments (Section E)
Career Preferences Outline

25X1A9a

The Board encourages [REDACTED] to proceed with external training as indicated in his training objectives, and to be as selective as possible in taking courses which will lead to improvement of his capabilities in the field of cartography. The Board notes that his supervisors encourage his future development in the field of technical cartography, rather than in the research, supervisory, or managerial phases.

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SECRET
(When Filled In)

SUPERVISORY COMMENTS ON CAREER PREFERENCE OUTLINES

TO:

Chairman, ORR Career Service Board

SUBJECT: (Name)

25X1A9a

1ST INDORSEMENT

COMMENTS BY CHIEF (Division or Staff)

The career preference outline as prepared by 25X1A9a and commented on by his supervisor has been discussed in detail with [REDACTED] and concurred in by me.

25X1A9a

25X1A9a

9 October 1957

2ND INDORSEMENT

COMMENTS BY AREA CHIEF (When applicable)

- ☐ I CONCUR IN THE (Division) (Staff) CHIEF'S COMMENTS
- ☐ AS THE EMPLOYEE IS NOT PERSONALLY KNOWN TO ME, I ACCEPT COMMENTS OF (Division) (Staff) CHIEF
- ☒ OTHER (Specify)

The comments by the supervisor in Sect. D, 15 and 16 are entirely appropriate and compatible with the stated career interests and training objectives of 25X1A9a [REDACTED]

I concur in Greenawalt's comments.

DATE

14 October 1957

SIGNATURE 25X1A9a

/s/ [REDACTED]

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(20-40)

CAREER PREFERENCE OUTLINE

This Outline, when completed, is a documented description of the individual's career interests and proposed career activities together with the comments of his supervisor and his Career Service. The original will be filed in the employee's Official Personnel Folder and will serve as a guide for future personnel actions affecting him. Implementation of career preferences must depend upon the needs of the Organization.

- CONSULT ATTACHED INSTRUCTION SHEET PRIOR TO COMPLETING THIS OUTLINE -

SECTION A. GENERAL			
1. NAME OF EMPLOYEE (Last-First-Middle) 25X1A9a	2. DATE OF BIRTH 28 April 1928	3. SERVICE DESIGNATION IR	4. GRADE GS-7
5. ORGANIZATIONAL TITLE None	6. POSITION TITLE Cartographer	7. OCCUPATIONAL CODE GS 1370.01-7	8. OFFICE OF ASSIGNMENT OES/D/OC/Dev. & Constr. Branch

SECTION B. CAREER INTERESTS

9. GENERAL TYPE OF ACTIVITY

Cartographer

10. SPECIFIC TYPE OF ACTIVITY (Including assignments)
A. IMMEDIATE (Within next 1 to 2 years)

Increase knowledge and proficiency in cartography.

B. LONG-RANGE (Within next 3 to 5 years)

Keep abreast of developments in cartography in other map making agencies in government and private industry. Also keep in touch with manufacturers of equipment related to drafting and cartography.

SECTION C. TRAINING

11. ORGANIZATIONAL, EXTERNAL, AND ON-THE-JOB TRAINING
A. IMMEDIATE (Within next 1 to 2 years)

Desire to take a number of courses at George Washington University and U. S. Dept. of Agriculture. Also want to take advantage of courses available to employees within the Agency, English and Mathematics being the most important subjects of study, i.e., Trigonometry, Algebra and basic English.

B. LONG-RANGE (Within next 3 to 5 years)

Desire to take other courses of a higher caliber to further my cartographic proficiency, i.e., Map Projections, and Map Interpretation.

12. ADDITIONAL COMMENTS

RECOGNIZE THAT THE IMPLEMENTATION OF MY CAREER PREFERENCES MUST DEPEND UPON THE NEEDS OF THE ORGANIZATION. I UNDERSTAND THAT MY PERFORMANCE, CAPABILITIES AND INTERESTS WILL BE GIVEN DUE CONSIDERATION.

13. DATE COMPLETED
9 Oct. 1957

14. SIGNATURE OF EMPLOYEE
25X1A9a

SECTION D. Sanitized - Approved For Release CIA-RDP63-00314R000100360030-1

15. RELATIVE TO CAREER INTERESTS OF EMPLOYEE

25X1A9a

has initiated a program of self-improvement in the field of technical cartography and his plans for a career in this field indicate a desire to develop his technical capabilities to the fullest extent. It is felt he will be more successful in his future development in the field of technical cartography than in the research, supervisory or managerial phases.

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16. RELATIVE TO TRAINING FOR EMPLOYEE

will be encouraged to participate in Agency courses, as well as those he is planning to take privately, which will lead to the improvement of his capabilities in the field of cartography. His proposed program for the immediate future meets with the approval and support of his immediate supervisors.

25X1A9a

17.

18. SIGNATURE

19. TITLE

20. DATE

Chief, Development and Construction Branch

9 October 1957

SECTION E.

FOR USE OF CAREER SERVICE

21. COMMENTS

22. TYPED OR PRINTED NAME

23. SIGNATURE

24. TITLE

25. DATE

LEAVE BLANK

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